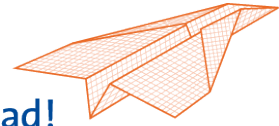


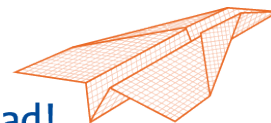
## Information Sheet 2015/16

valid until further notice

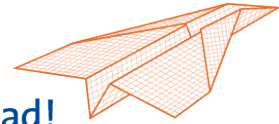
<b>CONTACT INFORMATION</b>		
University	ETH Zurich	
Website	<a href="http://www.ethz.ch/en.html">www.ethz.ch/en.html</a>	
Student Exchange Office website Website for Incoming Students Campus map	<a href="http://www.mobilitaet.ethz.ch/index_EN">www.mobilitaet.ethz.ch/index_EN</a> <a href="http://www.exchange-in.ethz.ch">www.exchange-in.ethz.ch</a> <a href="http://www.ethz.ch/en/campus/locations.html">www.ethz.ch/en/campus/locations.html</a>	
Head of Student Exchange Office	ETH Zurich Dr. Angelika WITTEK (Ms) Student Exchange Office, HG F 22.4 Rämistrasse 101 CH-8092 Zurich Phone +41 44 632 23 52; Fax +41 44 632 12 64 <a href="mailto:angelika.wittek@rektorat.ethz.ch">angelika.wittek@rektorat.ethz.ch</a> Skype: awittek	
Incoming & Outgoing Exchange Coordinator	ETH Zurich Julia Wussler (Ms) Student Exchange Office, HG F 23.4 Rämistrasse 101 CH-8092 Zurich Phone +41 44 632 21 41; Fax +41 44 632 12 64 <a href="mailto:julia.wussler@rektorat.ethz.ch">julia.wussler@rektorat.ethz.ch</a> Skype: julia-wussler-eth	
Departmental Exchange Coordinators	Each department at ETH Zurich has one or more departmental exchange coordinators, who are the points of contact for all academic questions related to an exchange. For a complete list of all departmental exchange coordinators see <a href="http://www.ethz.ch/en/studies/non-degree-courses/exchange-and-visiting-studies/contact/departmental-exchange-coordinators.html">www.ethz.ch/en/studies/non-degree-courses/exchange-and-visiting-studies/contact/departmental-exchange-coordinators.html</a> For any academic questions or queries, faculty members of our partner universities are welcome to get in touch directly with the respective departmental exchange coordinators.	
<b>APPLICATION</b>		
Application deadline	Fall Semester	<b>1 April</b>
	Spring Semester	<b>1 September</b>
Online application process	Partners are requested to announce the students nominated for an exchange to ETH Zurich before the deadlines above by email.  Students must apply online – the online application guideline can be found at <a href="http://www.ethz.ch/en/studies/non-degree-courses/exchange-and-visiting-studies/programmes/exchange-programmes/worldwide-programmes.html">www.ethz.ch/en/studies/non-degree-courses/exchange-and-visiting-studies/programmes/exchange-programmes/worldwide-programmes.html</a>	



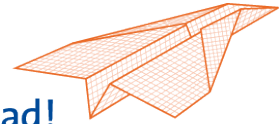
Required application documents	<p>We do not require any hardcopies to be sent, students can upload all the documents required as PDFs in our online application.</p> <p>Required documents:</p> <ul style="list-style-type: none"> <li>- Transcript of records with full details of previous and current third level education</li> <li>- Photocopy of passport</li> <li>- Photograph (JPG)</li> <li>- List of course units planned until the exchange (template will be available in the application guidelines)</li> <li>- In case of a research project: confirmations of thesis/research project supervisors at ETH Zurich and at the home university</li> </ul>	
Notification regarding application outcome	<p>Generally around 2 months after submission of application by electronic mail to student (cc partner university). Autumn Semester: until around middle of June Spring Semester: until around end of October</p>	
<b>ACADEMIC INFORMATION</b>		
Academic calendar	Spring Semester 2015	16 Feb 2015 – 29 May 2015
	Autumn Semester 2015/16	14 Sep 2015 – 18 Dec 2015
	<a href="http://www.ethz.ch/en/studies/non-degree-courses/exchange-and-visiting-studies/about-the-study-programmes/academic-calendar-and-exam-schedule.html">www.ethz.ch/en/studies/non-degree-courses/exchange-and-visiting-studies/about-the-study-programmes/academic-calendar-and-exam-schedule.html</a>	
Examination dates	Spring Semester 2015	<p>End-of-semester exams: 18 May – 12 Jun 2015 Examination session: 03 Aug – 28 Aug 2015</p>
	Autumn Semester 2015/16	<p>End-of-semester exams: 07 – 18 Dec 2015 / 11 – 22 Jan 2016 Examination session: 25 Jan – 16 Feb 2016</p>
Examinations / Performance Assessments at ETH Zurich	<a href="http://www.ethz.ch/en/studies/legal-principles-degrees/performance-assessments.html">www.ethz.ch/en/studies/legal-principles-degrees/performance-assessments.html</a>	
Rescheduling / preponement of examinations	<p>Exams at ETH Zurich may overlap with the start of the semester at partner universities. Therefore it may be possible for incoming exchange students to reschedule/prepone certain examinations under specific conditions. Further information on the preponement of examinations can be found at: <a href="http://www.ethz.ch/en/studies/legal-principles-degrees/performance-assessments/preponement.html">www.ethz.ch/en/studies/legal-principles-degrees/performance-assessments/preponement.html</a></p>	
Course catalogue	<a href="http://www.courses.ethz.ch">www.courses.ethz.ch</a>	
Preparing a study plan	<p>General information on preparing a study plan can be found at <a href="http://www.ethz.ch/en/studies/non-degree-courses/exchange-and-visiting-studies/about-the-study-programmes/preparing-a-study-plan.html">www.ethz.ch/en/studies/non-degree-courses/exchange-and-visiting-studies/about-the-study-programmes/preparing-a-study-plan.html</a></p>	



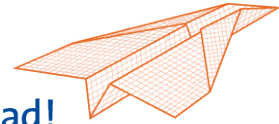
Possible course restrictions	<p>Generally no, but please check course catalogue (<a href="http://www.courses.ethz.ch">www.courses.ethz.ch</a>) for individual courses. A few courses may be restricted in principle, e.g. in the number of participants. If this is the case, it is indicated in the course description. Students should follow the instructions in the course description and/or contact the lecturer if they wish to participate in such a course.</p> <p><b>The Department of Biosystems Science and Engineering (D-BSSE):</b> Note that the department of Biosystems Science and Engineering (D-BSSE) is located in Basel, a city approximately 100 km away from Zurich. Hence our services are slightly limited, housing can only be provided in Zurich. A factsheet with further details can be sent upon request.</p> <p><b>The Department of Humanities, Social and Political Sciences (D-GESS):</b> No enrolment is possible in this department, incoming students may only take individual courses (max. 1/3 of all courses/ECTS) as electives.</p> <p><b>The Department of Mathematics (D-MATH)</b> only accepts students, who are enrolled in Mathematics at their home university.</p> <p><b>The Department of Management, Technology and Economics (D-MTEC)</b> only accepts students who have completed their Bachelor degree in engineering disciplines, for details please see: <a href="http://www.mtec.ethz.ch/education/msc_mtec/admission">www.mtec.ethz.ch/education/msc_mtec/admission</a></p>
Particular course restrictions	<b>The Department of Architecture (D-ARCH)</b> does not accept any exchange/visiting students at the moment.
Courses with additional tuition fee	Generally no, special excursions/seminar weeks might charge additional fees that will be announced by the lecturers.
Course registration deadline	Online registration for courses closes 2 weeks after the semester commences.
Academic structure at ETH Zurich	Bachelor's degree = 3 years Master's degree = 1.5 – 2 years (3-4 semesters, including final Master thesis which usually takes 6 months)
Credit system	ECTS (European Credit Transfer System) Workload of a regular full-time student: 1. 30 ECTS per semester 2. 60 ECTS per academic year
Minimal and maximal number of courses	There is no maximum number of courses, but students need to obtain at least <b>20 ECTS per semester</b> (excluding language courses). <b>Two thirds</b> (for example 16 out of 24 ECTS credits) should be acquired <b>in the department of enrolment</b> .
Grading system	<a href="http://www.ethz.ch/content/dam/ethz/main/education/rechtliches-abschluesse/grading.pdf">www.ethz.ch/content/dam/ethz/main/education/rechtliches-abschluesse/grading.pdf</a>
Level of study	Undergraduate or graduate, depending on exchange agreement.



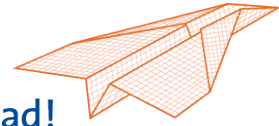
<p>Language of instruction / Language requirements for courses</p>	<p>Students must have sufficient knowledge of English. German would be a benefit for some (mainly undergraduate) courses.</p> <p>As a rule:</p> <ul style="list-style-type: none"> <li>- <b>Bachelor</b> programmes are mainly in <b>German*</b></li> <li>- <b>Master</b> programmes are mainly in <b>English**</b> (see course catalogue)</li> </ul> <p>There is an offer by the language learning center for intensive German courses and semester German courses: <a href="http://www.sprachenzentrum.uzh.ch/index_en.php">www.sprachenzentrum.uzh.ch/index_en.php</a></p> <p>Students do not need to provide a language certificate, but we do require incoming students to have at least a B2 level in the teaching language(s), i.e. English and/or German, depending on their choice of courses. However, a C1 level is highly recommended.</p> <p>*The undergraduate courses of the 1st and 2nd year Bachelor studies are normally taught in German at ETH Zurich, but many courses of the 3rd year are taught in English.</p> <p>**Undergraduate exchange students are allowed to choose courses of Master programmes (taught in English, as a rule) if they fulfill the prerequisites (usually only junior or senior students). To check their qualification for a Master programme course they should contact their Departmental Exchange Coordinator at ETH Zurich before registering for the course.</p>
<p>Transcripts</p>	<p>Transcripts are ready approx. 2 weeks after the examination session</p> <p>Note: Transcripts of records are not sent automatically but are only issued upon request.</p> <p>Students must request an official transcript at the Student Administration Office (Studiensekretariat) in their department of enrolment prior to leaving ETH Zurich (the Student Exchange Office does not issue any transcripts). Students must let the Student Administration Office know in time about their address and the number of transcripts they need. If they need transcripts to be sent directly to the International Office at their home university they must indicate the latter's address and explicitly request the transcripts to be sent there.</p>



ADDITIONAL INFORMATION	
<p>German language courses Offered by the joint Language Centre of the University and ETH Zurich</p>	<p><b>Intensive German courses:</b> Scheduled 2 weeks prior to semester commencement. Course fee: course registration fee CHF 100; the course itself is free of charge.</p> <p><b>Semester courses:</b> Held during the semester (2 hours/week). Course fee: One course per semester is free of charge; no registration fee.</p> <p>There is a charge for copies and other course materials. Students must register online at: <a href="http://www.sprachenzentrum.uzh.ch/index_en.php">www.sprachenzentrum.uzh.ch/index_en.php</a></p>
<p>Accommodation Managed by the Housing Office of the University of Zurich/ETH Zurich</p>	<p>Housing is not guaranteed, but we have usually been able to find accommodation in one of our dormitories for all overseas exchange students who registered with our Housing Office. Along with the acceptance letter, students will receive information on registering for accommodation. They should read this information carefully and apply online within the set deadlines.</p> <p>Costs: CHF 350 for shared double room up to 850 for private room see: <a href="http://www.wohnen.ethz.ch/index_EN">www.wohnen.ethz.ch/index_EN</a></p> <p>Please note that this only applies for students coming within our usual semester dates, e.g. students coming for a research project or thesis should plan their stay accordingly or might have to find housing on their own.</p>
<p>Health Insurance</p>	<p>Basic health insurance is mandatory in Switzerland. ETH Zurich does not provide any insurance. Students may be exempted from taking out a Swiss health insurance policy, if their foreign health insurance coverage is accepted by the Swiss authorities. For further information on exemption please consult: <a href="http://www.gd.zh.ch/internet/gesundheitsdirektion/de/themen/bevoelkerung/krankenversicherung/formulare_obligatorische_krankenversicherung.html">www.gd.zh.ch/internet/gesundheitsdirektion/de/themen/bevoelkerung/krankenversicherung/formulare_obligatorische_krankenversicherung.html</a></p> <p>Please read the english version of „Allgemeine Informationen“, “Antragsformulare”, “Bestätigungsformulare - Studierende - Form A”.</p> <p>Usually students cannot be exempted and will have to take out a health insurance with a Swiss health insurer of their choice. Special offers for foreign students are available and will be provided upon arrival at ETH Zurich. Basic coverage for students is around CHF 100 – 200 a month.</p>



<p>Personal Liability Insurance</p>	<p>ETH Zurich is insured against material and property damage, though with a high franchise (amount retained from one's own account). Should instruments and equipment belonging to ETH be damaged by students through negligence (e.g. in practical courses, during semester projects or a thesis), ETH Zurich can make the persons involved accountable for the damage costs. ETH Zurich therefore highly recommends its students to take out a personal liability insurance to cover any unforeseen risks. Such an insurance also covers risks outside of ETH Zurich where expensive damage may occur, e.g. in rented rooms or flats, involvement in accidental bodily injury, etc. Likewise recommendable is a householder's comprehensive insurance including theft/burglary, e.g. for laptops, bicycles, etc.</p>
<p>Visa requirements/ applying for a residence permit</p>	<p><b>All visa applications are processed by ETH Zurich.</b> The visa requirements and information regarding the residence permit application are included in the application guidelines as well as in the acceptance letter. See: <a href="http://www.eda.admin.ch/eda/en/home/reps/nameri.html">www.eda.admin.ch/eda/en/home/reps/nameri.html</a> for Swiss embassies in North America. Visa and residence permit fees usually amount to approx. CHF 360.</p>
<p>Cost of living</p>	<ul style="list-style-type: none"> <li>• General ETH fees: none for exchange students</li> <li>• Study materials (books, chemicals, ...): CHF 50 to CHF 100, depending on field of study</li> <li>• Excursions: up to approx. CHF 50</li> <li>• Room rent: CHF 450 to CHF 850, or more</li> <li>• Food (if using ETH facilities): approx. CHF 425</li> <li>• Public transport (buses, tramways within the city of Zurich): approx. CHF 55 to 80, depending on age</li> <li>• Health insurance: roughly between CHF 100 and CHF 200</li> </ul> <p>→ Total approx. CHF 1400 per month</p> <p>Individual expenses, such as clothes, leisure, travel, telephone, etc., are not included. <b>Students should budget approximately CHF 1750 per month (requirement of migration authorities)</b> see also section 'expenses per month' at <a href="http://www.ethz.ch/en/studies/non-degree-courses/exchange-and-visiting-studies/living-in-zurich.html">www.ethz.ch/en/studies/non-degree-courses/exchange-and-visiting-studies/living-in-zurich.html</a></p>



<b>USEFUL WEBSITES</b>	
General information on living in Zurich	<a href="http://www.ethz.ch/en/studies/non-degree-courses/exchange-and-visiting-studies/living-in-zurich.html">www.ethz.ch/en/studies/non-degree-courses/exchange-and-visiting-studies/living-in-zurich.html</a>
General information on studying at ETH Zurich	<a href="http://www.ethz.ch/en/studies/non-degree-courses/exchange-and-visiting-studies/about-the-study-programmes.html">www.ethz.ch/en/studies/non-degree-courses/exchange-and-visiting-studies/about-the-study-programmes.html</a>
Frequently Asked Questions (FAQ) for Incoming Exchange Students	<a href="http://www.ethz.ch/en/studies/non-degree-courses/exchange-and-visiting-studies/faq.html">www.ethz.ch/en/studies/non-degree-courses/exchange-and-visiting-studies/faq.html</a>
Handbook for International Students	<a href="http://www.ethz.ch/content/dam/ethz/main/education/internationales/pdf-en/handbook.pdf">www.ethz.ch/content/dam/ethz/main/education/internationales/pdf-en/handbook.pdf</a>
Disability Advisory Service at ETH Zurich	<a href="http://www.ethz.ch/en/studies/prospective-bachelors-degree-students/student-advisory-service/disability-advisory-service.html">www.ethz.ch/en/studies/prospective-bachelors-degree-students/student-advisory-service/disability-advisory-service.html</a>
ETH Zurich's dining facilities	<a href="http://www.gastro.ethz.ch/index_EN">www.gastro.ethz.ch/index_EN</a>
ETH Zurich visual tour	<a href="http://www.ethz.ch/de/studium.html">www.ethz.ch/de/studium.html</a>
ESN Student Network	<a href="http://zurich.esn.ch/">http://zurich.esn.ch/</a>
ASVZ Academic Sports Association Zurich	<a href="http://www.asvz.ethz.ch">www.asvz.ethz.ch</a>
VSETH	<a href="http://www.vseth.ethz.ch">www.vseth.ethz.ch</a>
Other campus resources	<a href="http://www.ethz.ch/en/campus.html">www.ethz.ch/en/campus.html</a>
Psychological Counseling Service	<a href="http://www.pbs.uzh.ch/index_en.html">www.pbs.uzh.ch/index_en.html</a>
In Case of Illness	<a href="http://www.health.ch/">www.health.ch/</a> <a href="http://www.permanence.ch/">www.permanence.ch/</a>
Zurich Airport	<a href="http://www.zurich-airport.com/">www.zurich-airport.com/</a>
Swissinfo – News about Switzerland	<a href="http://www.swissinfo.ch">www.swissinfo.ch</a>
MySwitzerland - Tourism	<a href="http://www.myswitzerland.com">www.myswitzerland.com</a>
SwitzerlandMobility - Tourism	<a href="http://www.schweizmobil.ch">www.schweizmobil.ch</a>